

# Uniform Standards

## Statement

We believe that having a uniform policy helps to create a sense of identity for a Queen's School and ensure that all pupils feel part of the school community.

## Aims

Pupils from The Queen's School are ambassadors for the school and should present a positive image of the school at all times.

## Objectives

To ensure the school community understands the expectations in terms of appearance.

## Senior School Years 7-11

### 1. Uniform

Skirt:	Kilt or a trouser option available from the school supplier.
Blouse:	Short-sleeved regulation sky blue reversed.
Sweater:	Years 7 – 9 burgundy with V neck and navy stripe in collar Years 10 – 11 navy with V neck and light blue stripe in collar
Tights or socks:	October half term – February half term – <b>navy</b> opaque tights or long <b>navy</b> socks. February half term – October half term – addition of <b>navy</b> ankle socks
Blazer:	School blazer - this must be worn at all times.
Shoes:	Shoes must be black, flat and appropriate for school wear.
Overalls:	Dark blue, cotton, wrap-around style. These are required for all practical work.
Bag:	A backpack with two straps to be worn over the shoulders is most practical and ergonomic.

The following items are not allowed;

- Pupils are not permitted to wear outdoor coats in lessons or in the dining room.
- Pupils are not allowed to wear their PE bench coats for school – these are for fixtures only.
- Pupils are not permitted to wear hoodies under their blazers unless permission is granted in advance (for example due to inclement weather). If permission is granted, only the navy PE hoody is acceptable.
- Doc Martin or other boots.
- Trainers or Converse with everyday uniform.
- No sports or trainer socks.

## Uniform Standards

### 2. PE Kit

**Pupils are expected to have the correct PE kit with them in all lessons.**

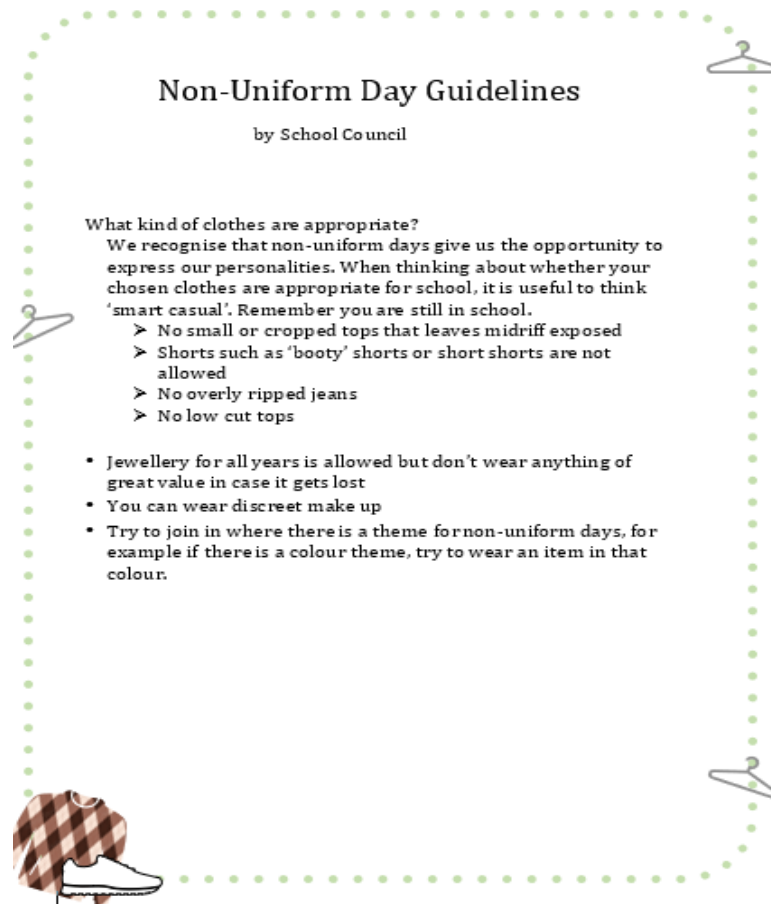
Items 1-10 must be purchased from Schoolblazer.com.

1. Winter skort: (navy)
2. Winter polo shirt: (navy)
3. Gym shorts:
4. Hoodie:
5. Tracksuit top: (optional)
6. Tracksuit bottoms: (optional)
7. Games socks:
8. Sports bag: (optional)
9. Summer skort: (white –summer term only)
10. Summer polo shirt: (white – summer term only)
11. Skins: tops and bottoms are an optional extra to our kit list. They can be bought from any stockist or from [www.schoolblazer.com](http://www.schoolblazer.com) They must be plain navy.
12. Short white socks: Any stockist
13. Swimming cap: School PE department £3.50
14. Swimming costume: Plain navy – any stockist
15. Towel: Any stockist
16. Training Shoes: White - any stockist
17. Football boots: Any stockist
18. Astroturf shoes: Optional - any stockist
19. Lacrosse/lacrosse sticks/tennis racquets can be borrowed from school
20. Shin guards: Any stockist
21. Gum shields can be purchased at school at the start of term.

### 3. Other guidance

- Pupils are required to wear their House pin on their blazer. The first one will be given to them but any replacements must be purchased from the school office.
- Pupils are always expected to wear the correct school uniform when travelling to and from school, on school trips where appropriate and while on the premises.
- All items of uniform and personal possessions must be clearly and permanently marked with the owner's name.
- Jewellery must not be worn, with the exception of an inexpensive watch and a single stud earring in each ear. No facial piercings are permitted.
- Hair must be tidy and of a natural colour. Long hair must be tied back for some subjects.
- Make-up must not be worn in Years 7-9. Pupils in Years 10-11 may wear discreet make-up. No coloured nail varnish, fake tan, artificial nails or artificial eyelashes are allowed.
- Pupils are allowed to wear their own clothes on specific days throughout the school year, for example, when raising funds for a charity. Where there is a theme for the day, pupils are expected to attempt to adhere to the theme, however, it is not expected that pupils would purchase additional clothes especially for the day. It is important that standards of appearance are maintained. The School Council agreed the following guidelines for own clothes days and parents may be asked to bring a change of clothes to school for a pupil who has failed to follow the guidelines;

## Uniform Standards



#### 4. Personal belongings

- Pupils should keep only small amounts of money with them.
- Any large amounts of money brought into school must be taken to the school office for safekeeping. Items of value, with the exception of mobile phones and iPads must not be brought to school.
- Mobile phone and other mobile device chargers may not be plugged in at school. For mobile phone rules, see Promoting Positive Behaviour Policy.
- Pupils with SEN can bring in any device that will aid their learning and should inform their Head of Key Stage and the SENCO.
- No item of clothing or property should be borrowed from another girl or the school without permission.

## Uniform Standards

### Sixth Form

The Queen's School Sixth Form are required to wear smart business wear every day. Smart tailored skirts, trousers or dresses are all acceptable and must be worn with a jacket. Our extensive careers and academic enrichment programmes mean that sixth form are frequently meeting with a wide range of professionals. Not only does your smart dress set an example to the rest of the school, it also ensures you are ready for any networking opportunity.

Pupils in Sixth Form must always wear their identification lanyard when on school property but for safeguarding purposes, this must be removed when leaving the premises, for example, to travel to and from school or if going into the city centre.

### Summary

- Clothing for school should be smart, decent and reflect clothing that would realistically be expected in an office/work environment. Please think "Would I wear this to work in a smart office environment?" If not, you will be asked to change.
- Students must have a tailored jacket available to wear in school.
- For formal and public occasions, you must have a tailored trouser, skirt or dress suit with a matching jacket.

### What is smart?

- Skirts and dresses should be smart, reasonably loose fitting and of a reasonable length (i.e., more than halfway to your knees).
- Trousers should be tailored, smart and reasonably loose fitting.
- Blouses and tops should be smart, cover shoulders and be fastened properly (i.e., no unbuttoned shirts over vest tops).
- Jumpers and cardigans should be smart and hood free.
- Outdoor coats and jackets should be reasonably formal.
- Coats are not to be worn in lessons. A tailored jacket should be worn if students are cold.
- Shoes or boots should be smart and leather or leather-effect.

### What not to wear...

- Short or tight fitting (e.g. body con) skirts or dresses.
- Bare legs with skirts unless the skirt is long and the weather is warm.
- Jeans (of any colour), leggings (or trousers which look like leggings), skirts or shorts that are shorter than knee length).
- Strappy tops, tee-shirts, low cut or tight-fitting blouses.
- Hoodies or sweatshirts.
- Denim or leather jackets.
- Trainers, canvas shoes, stilettos or high heels, Uggs, or flip flops - including any shoes that have thick white rubber soles.
- Scarfs and outdoor coats are not to be worn around the school or in lessons. Outdoor coats can be left in the common room at the start of the day.

## Uniform Standards

### Make-up and jewellery

Sixth Formers may wear discreet make-up and jewellery. You should not have any visible facial or body piercings except in the ears; earrings should be unobtrusive.

### Dress Down Wednesdays

To coincide with Quest afternoons, the dress code is slightly relaxed on Dress Down Wednesdays. Smart casual is appropriate on this day, but it will not be required for student to wear a jacket or tailoring on this day. If they are undertaking a physical activity as part of Quest on a Wednesday afternoon, it is permissible for pupils to attend in sportswear such as leggings and trainers. However, jeans, hoodies or trainers will not be appropriate wear on dress down Wednesdays.

Dress down Wednesday has been introduced with two important provisos;

- Students will be asked to 'dress up' to the smart dress code on a Wednesday if we have an important event or visitor in school. We consistently see the smart dress code being adhered to by students on the other days of the week.
- Formal and public occasions include: Open Morning; Prizegiving; Cathedral Services; representing the school at public events; photographs; showing visitors round; hosting events or helping at parents' evenings and the entrance examination.

Sixth Form pupils are role models for younger pupils and ambassadors for the school. It is expected that all pupils will follow the uniform guidance. Should you fail to follow the guidance, the following steps will be taken:

- Stage 1 - You will be advised the outfit is inappropriate and asked not to wear it again. This will be recorded on the school management system.
- Stage 2 – Should you come into school in an inappropriate outfit on a second occasion, this will also be recorded again, and parents will be contacted by the Sixth Form Leadership Team.
- Stage 3 – Should you still fail to wear appropriate business wear; parents will be called, and you will be asked to return home to change into appropriate school clothing before you are allowed to return to school.

### Own clothes days

Pupils are allowed to wear their own clothes on specific days throughout the school year, for example, when raising funds for a charity. Where there is a theme for the day, pupils are expected to attempt to adhere to the theme, however, it is not expected that pupils would purchase additional clothes especially for the day. It is important that standards of appearance are maintained. The School Council agreed the guidelines in this document for own clothes days and parents may be asked to bring a change of clothes to school for a pupil who has failed to follow the guidelines.

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