



## **Key Stage Two Form Teacher (Maternity Cover)**

### **The Post**

We are looking for a well-qualified and enthusiastic teacher to provide maternity cover for two terms from 1<sup>st</sup> September 2021.

The Queen's School is committed to developing the potential of its pupils in all areas and the successful candidate will be expected to support and assist pupils wherever possible.

### **Background Information**

The Lower School is situated on Liverpool Road and encompasses two large Victorian buildings with extensive grounds to the rear of the property. There is a large field, a playground with outside play equipment recently installed, and a large hall. The school has its own swimming pool. At the end of the day, there are a number of extra-curricular activities taking place, which most girls in the upper years attend.

### **Curriculum**

Pupils are taught in small classes and follow some aspects of the National Curriculum in KS2. Pupils are assessed for entry and are therefore expected to achieve a high standard of work in all subject areas.

### **Salary and Pension**

Salary will be determined according to experience and is based on The Queen's School scale, which is some way above national scales.

### **Interview and appointment**

- Please notify the school if you have any disability for which special arrangements need to be made either for the interview or if the position is offered.
- Candidates should be aware that the appointment will be subject to an enhanced Disclosure and Barring Service (DBS) check. We hope that applicants will appreciate the need for us to comply with these legal requirements.
- Candidates will be asked whether they have any spent or unspent convictions.
- As a result of the Asylum and Immigration Act 1996, employers now have to verify that new employees who are not British Nationals are eligible to work in this country. Therefore the successful candidate will be asked to produce his/her passport and /or

visa before commencing work. It is also our policy to ask to see original certificate/s of qualification/s upon acceptance of the post. A photocopy will be retained for our records in both cases.

## **General**

- To meet with legal requirements please find enclosed a copy of our Employment of Ex-offenders Policy.
- The school is a non-smoking environment.

## **Application**

The completed application form and a brief letter of application, which should be no more than one side of A4, should be sent to the Headmistress, Miss I Carmody by midday on **Friday 18<sup>th</sup> June 2021**.

Candidates who are short-listed for interview will be notified by Monday, 21<sup>st</sup> June 2021 and interviews will be held on Wednesday 23<sup>rd</sup> June 2021. If you have not heard from us by Monday, 28<sup>th</sup> June 2021, please will you assume that your application has been not been successful in this instance.

Thank you for your interest in The Queen's School. You may like to visit our website before completing your application.