

Teaching Assistant – Accessibility Teaching Assistant

The Post

We are looking for an enthusiastic and dedicated teaching assistant to assist a pupil with physical needs within the senior school for 5 days per week. The successful candidate will:

- Be an excellent communicator
- Have a high level of organisational and interpersonal skills
- Ideally have previous classroom experience
- Be flexible and have a positive attitude to work
- Be committed to maintaining the caring and supportive ethos of the school

The successful candidate will be directly responsible to the SENCO.

The Queen's Senior School

The Queen's School is a leading selective GSA Independent day school providing education for around 500 girls between the ages of 4 and 18 years.

The school is highly successful, with a strong and consistent emphasis on the needs of individual pupils that focuses on enabling pupils to challenge, question and develop. The Queen's school is well known for its excellent pastoral care, which is a hallmark of its community and underpins the academic focus that characterises the school. The vast majority of our pupils go on to attend their first choice university, including medical and Oxbridge places, and leave the school as confident, articulate and well balanced young women.

The school is situated close to the centre of the thriving, historic city of Chester and a few minutes' cycle ride or drive from the unspoiled countryside of Cheshire, Wirral and North Wales. Manchester and Liverpool are within easy reach, and London is 2.5 hours away via train.

The ISI awarded the school the highest standard of "excellent" in all categories in its most recent inspection. Working at Queen's The Queen's School has an outstanding reputation for staff and pupil welfare and staff career progression is important. Continuous professional development opportunities are offered, as is specific support for NQTs. The school is a member of the Girls' Schools Association network of schools, enabling access to a wealth of support, information and training.

Teachers at The Queen's School are ambitious for themselves and for the school, but mainly for their pupils, getting to know them as individuals to set challenging but achievable targets. Across all year groups, there is an expectation of excellent results. At the Senior School, this includes the preparation of students for entry to highly competitive courses, including Oxbridge.

The Queen's School invests proactively in technology to support teaching and learning, and an extensive and well-populated Virtual Learning Environment is well used by all pupils and staff at both the Lower and Senior Schools. All pupils in the Senior School have individual iPads and all teachers (Lower and Senior Schools) are provided with individual iPads to enhance their practice.

Remuneration

Salary: Salary will be determined according to experience.

- Pension:** The School will comply with its legal obligations in relation to the provision of access to a pension scheme and will automatically enrol you in a pension scheme as and when required by law. Full details will be provided to you with your first salary payment.
- Holidays:** This post carries 5 weeks holiday pay plus paid bank holidays, increasing to 6 week after 5 years' service. Holiday pay is pro rata and is factored into the salary payable. Holidays cannot be taken in term time.

Working Hours

- 25-30 hours per week (there can be some flexibility with arrival and departure times for the successful applicant) with half an hour unpaid lunch break, 5 days per week.
- Opportunities may be available for overtime. Hours will be mutually agreed and paid at the basic rate of pay where they are authorised in advance and required to perform duties outside of your normal job requirements.

Interview and Appointment

- Please notify the school if you have any disability for which special arrangements need to be made for either the interview or if the position is offered.
- Candidates should be aware that the appointment will be subject to an enhanced Disclosure and Barring Service check.
- Successful candidates will also be asked to confirm that they are medically fit to carry out the duties associated with this post.
- Employers have a legal duty to verify that new employees are eligible to work in this country, under the Immigration Asylum and Nationality Act 2006. Therefore, the successful candidate will be asked to produce their passport and/or visa before commencing work.
- It is our policy to ask to see original certificate(s) of qualification(s) upon acceptance of the post. Photocopies will be retained for our records.

General

To meet with legal requirements please read a copy of our Safer Recruitment Policy, containing our Employment of Ex-offenders Policy, which can be accessed via our website.

Application

The school application form and a letter of application, which should be no more than one side of A4, should be received by noon on **Monday 15th March** and emailed to recruitment@thequeensschool.co.uk or by post to the Senior School marked for the attention of the HR Manager.

Interviews will be held on **Thursday or Friday 18th and 19th March**. If you have not heard from us by **Wednesday 17th March** please assume that your application has not been successful in this instance.

For further information, please visit our website www.thequeensschool.co.uk before you come to the School.