

## COVID 19 TESTING PRIVACY NOTICE

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[Sourced from the Department for Education]

*This privacy notice is provided for pupils and staff of The Queen's School. It should be read in addition to the School's Senior School Pupils' Privacy Notice and Staff Privacy Notice.*

### **Ownership of the Personal Data**

To enable the Covid-19 testing to be completed at The Queen's School we need to process personal data for staff and pupils taking part, including sharing of personal data where we have a legal obligation.

The Queen's School is the data controller for the data required for processing the tests and undertaking any actions which are needed by the School to ensure we meet our public health and safeguarding legal obligations.

Personal data relating to tests for pupils is processed under paragraph 7 of the Schedule to the Education (Independent School Standards) Regulations 2014:

The standard in this paragraph is met if the School ensures that—

- (a) arrangements are made to safeguard and promote the welfare of pupils at the School; and
- (b) such arrangements have regard to any guidance issued by the Secretary of State.

Personal Data relating to staff is processed under the legitimate interest of the data controller to ensure we can minimise the spread of COVID in a timely manner and enable us to continue to deliver education services safely and securely.

If you decline a test, we record your decision under the legitimate interest of School in order to have a record of your decisions and to reduce unnecessary contact with you regarding testing.

The processing of special category personal data is processed under the provisions Section 9.2(i) of GDPR, where it is in the public interest on Public Health Grounds. This data is processed under the

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obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by a health care professional or someone who owes an equivalent duty of confidentiality to that data.

Data controllership is then passed to the Department for Health and Social Care (DHSC) for all data that we transfer about you and your test results to them. The School remains the Data Controller for the data we retain about you.

### **Personal Data involved in the process**

We use the following information to help us manage and process the tests:

- Name
- Date of birth (and year group where applicable)
- Gender
- Home postcode
- Email address
- Mobile number
- Unique barcode assigned to each individual test and which will become the primary reference number for the tests